



## Application for Zoning Change

A proposal for change in district classification (rezoning) may be initiated by City Council, the Planning and Zoning Commission, or by application of the owner of property affected.

The rezoning application form shall be filled out, completely, and returned to the Building Inspector with the appropriate fee and required information and attachments. An application shall not be scheduled for public hearing until the application form has been fully completed, the fee paid and all attachments submitted. The Planning and Zoning Commission will utilize a two prong approach to considering a rezoning in the City of Boonville. The process is detailed as following:

**Step 1:** Rezoning Application submitted to the City Clerk

**Step 2:** Planning and Zoning Commission reviews request for appropriateness and compatibility with City Ordinances

**Step 3:** If the Planning and Zoning Commission finds the request appropriate, then a full preliminary site plan will be submitted to building inspector for consideration by the Commission

**Step 4:** Planning and Zoning reviews site plan and rezoning request, makes recommendation to City Council

**Step 5:** City Council will set a public hearing and City Staff will notify surrounding property residents within 185 feet and publish in the newspaper (requires 15-day notice)

**Step 6:** City Council holds public hearing and first reading of site plan approval/rezoning request

**Step 7:** City Council holds second reading and votes on the rezoning request and votes on preliminary site plan.

**REZONING APPLICATION FORM**

Return forms to:  
City Clerk  
Boonville City Hall  
401 Main Street  
Boonville, MO 65233  
660-882-2332

For Office Use Only  
Date Submitted: \_\_\_\_\_  
Filing Fee: \$250    Cash \_\_\_ Check \_\_\_  
Public Hearing Date: \_\_\_\_\_  
Date Advertised: \_\_\_\_\_  
Date Notices Sent: \_\_\_\_\_

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APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

LOCATION/ADDRESS OF THE PROPERTY: \_\_\_\_\_

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PRESENT ZONING \_\_\_\_\_ REQUESTED ZONING: \_\_\_\_\_ ACREAGE \_\_\_\_\_

PRESENT USE OF PROPERTY: \_\_\_\_\_

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SURROUNDING LAND USE AND ZONING: \_\_\_\_\_

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The following must accompany your application:

1. One copy of a statement describing the reasoning for the zoning, the impact of the proposed change (i.e. traffic, fire hazards, odors, etc), how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Boonville.
2. A certified list of names and addresses of all property owners within 185 feet of the perimeter of the property proposed to be changed
3. A map/plat of the property to be rezoned

Signature: \_\_\_\_\_

Date: \_\_\_\_\_